



## **Lancashire Area Based Review – Implementation Group**

### **DRAFT Terms of Reference**

#### **Aim**

The Implementation Group's primary responsibility is to support the successful implementation of the Lancashire ABR's recommendations agreed by the steering group and communicate progress, working with the funding agencies and local partners.

#### **Objectives**

1. Ensure that the achievement of the wider ambition set out during the review process is realised through implementation of the agreed recommendations and that this is effectively communicated to stakeholders.
2. Ensure that implementation progresses at a pace and in a way that continues to align with the area's educational and economic needs, as presented in the LEP and Local Authority skills conclusion, as summarised in the Lancashire ABR Report.
3. Support the successful implementation of recommended structural changes and escalate concerns specifically raised by the colleges involved to the funding agencies and the FE Commissioner if risks arise\*.
4. Oversee the successful implementation of the non-structural recommendations, including the establishment of a Pennine Strategic Planning Group, The Lancashire Colleges' plan for collaborative working and receive findings from the Local Authorities and Regional Schools Commissioner on work with schools with sixth forms.
5. Coordinate implementation with other decisions taken locally and national policy which may impact on the review and the implementation of recommendations.
6. Report regularly on progress towards implementing the recommendations to the Lancashire Skills and Employment Board and feed into the national formal independent evaluation of the Area Review programme.

#### **Chair**

The Implementation Group will be chaired by the Director of the Lancashire Skills and Employment Hub. Clerking will be provided by the Skills and Employment Hub.

#### **Membership**

- Lancashire Skills and Employment Hub
- Non conflicted Member of the Lancashire Skills and Employment Board
- Representative of the Lancashire Combined Authority (Lead CEO for skills)
- Skills Funding Agency
- Education Funding Agency



- Lancashire County Council
- Blackpool Council
- Blackburn with Darwen Council
- The Lancashire Colleges (TLC Executive Director)

### Meeting Frequency

Bi-monthly meetings.

### Governance

The Implementation Group will report to the Lancashire Skills and Employment Board, which in turn reports to the LEP Board and the shadow Lancashire Combined Authority Leaders.

\*It is recognised that the colleges are independent corporations and are responsible for the management and implementation of all recommended changes agreed during the review that specifically relate to them.